



Date: October 17, 2008  
To: All Suppliers  
From: Diane Cowan, Purchasing Agent  
Re: IPP Headworks Analysis

## Request for Quotation

The University Area Joint Authority is currently soliciting written quotes for laboratory analysis of wastewater samples for the UAJA Industrial Pretreatment Program 2008 Headworks Analysis. The specifications are as follows:

- UAJA will provide a minimum of 24 and maximum of 30 non-potable water (wastewater) samples for analysis over a minimum of 12 and maximum of 15 sample days. Ideally these samples will be taken Tuesday-Friday, starting the week of October 27, 2008. (If there are any limitations on your ability to receive samples on any day, please specify these with your quote.)
- Unless notified by UAJA each sample will be analyzed for the following parameters:
  - Metals: As, Cd, Cu, Cr<sup>+6</sup>, Pb, Hg, Mo, Ni, Se, Ag, Tl, and Zn
  - VOCs: Chloroform, Methylene Chloride, toluene, 1,1,1-trichloroethane, and total xylenes
  - Ammonia-N, BOD, Total Cyanide, Total-N (TKN plus Nitrate-Nitrite-N), Total Dissolved P, Total Suspended Solids.
- All analyses are to be performed in-house, within the appropriate hold time, using methods approved for non-potable water under 40 CFR Part 136.
- The lab must have current PA accreditation for each method. The lab will provide documentation of accreditation before work may commence.
- The lab must provide all sample containers, coolers, and documentation (chain of custody, etc.) necessary to perform the sampling and analysis according to USEPA and PADEP regulations.
- The lab is responsible for all shipping and/or pickup costs involved in transporting the samples to and from the lab in time to satisfy hold-time requirements.
- Pricing must be stated on a per-sample basis.
- Any shipping costs must be included in the quote, either as part of the price per sample or as a separate item. (Please note which method you have used.) Assume that there will be two-samples per sample date in making this calculation. (There could be 1-3 samples per sample date, but typically, there will be two.)
- Analytical results must be faxed to University Area Joint Authority within 10 working days. A hard copy must be received no later than 5 working days after the fax, via U.S. mail.
- Failure to meet any of the above criteria may result in the termination of this agreement at the sole discretion of UAJA.

Due date for quote is 10 am on October 24, 2008. Quotes may be submitted via mail, email ([dsc@uaja.com](mailto:dsc@uaja.com)), fax (814-238-1531) or in person. Please contact me at 814-238-5361 with any questions.

Thank you