



Date: October 17, 2008
To: All Suppliers
From: Diane Cowan, Purchasing Agent
Re: IPP Low Level Mercury Analysis

Request for Quotation

The University Area Joint Authority is currently soliciting written quotes for low-level mercury analysis of non-potable (wastewater) samples using EPA Method 1631. The specifications are as follows:

- The lab must be accredited to use EPA Method 1631 (as listed in CFR 40 Part 136) for non-potable water in Pennsylvania prior to acceptance of this quote.
- UAJA will provide 26 sets of non-potable water (wastewater) samples (4 grabs per set) during the months of November-December 2008 using approved sample techniques for trace mercury analysis under EPA methods 1631 and 1669. Normally there will only be one sample generated per day, and sampling may occur any day of the week.
- The lab must provide pre-analyzed, mercury-free glassware for each grab sample along with paired sample blanks containing analyzed, mercury-free water (a total of $26 \times 4 = 104$ grab sample vials and $26 \times 4 = 104$ blank vials.) Additional sample and blank vials must be provided in case of breakage.
- The lab must composite each set of 4 grabs and 4 paired sample blanks under clean conditions and perform the analysis of these composite samples and blanks as specified under method 1631.
- The lab must provide all documentation (chains of custody, etc) and all packaging needed to safely transport the samples to the lab within the appropriate hold time.
- The analysis must be performed in-house, within the appropriate hold time. Complete documentation of test conditions and quality control must be submitted with results.
- All additional costs such as shipping, handling, materials, or transportation must be included in the quote. Assume there are 26 sample dates.
- Pricing must be stated as both a total for all samples and on a per sample basis.
- A minimum of 3 references must be included with quote
- Analytical results must be faxed to University Area Joint Authority within 10 working days. A hard copy must be received no later than 5 working days after the fax, via U.S. mail.
- Failure to meet any of the above criteria may result in the termination of this agreement at the sole discretion of UAJA.

Due date for quotes is 10 am on October 24, 2008. Quotes may be submitted via mail, email (dsc@uaja.com), fax (814-238-1531) or in person. Please contact me at 814-238-5361 with any questions.

Thank you